

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
June 1, 2020**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 11, 2020 and the Randolph Reporter on January 16, 2019 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick	Yes	Diane Morris	Yes
Karen Bruseo	Yes	Srinivasa Rajagopal	Yes
Peter Bruseo	Yes	Jennifer Waters	Yes

4. Executive Session – N/A

5. Regular Session – 7:10 p.m.

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **May 27, 2020**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **May 27, 2020**.

Motion of: Jennifer Waters

Motion of: Srinivasa Rajagopal

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Yes	Abstained	Yes	Yes	Yes

9. Correspondence

10. **Superintendent's Report**

11. **Presentations / Report**

- Educator of the Year Nomination – Susan Day
- Para-Professional of the Year Nomination – Lisa Van Ness

12. **Business Administrator's Report**

13. **Public Discussion**

- Cindy Pyrzynski –Mr. Richardson was invited for another TV presentation for June 12th.
- Melissa Kenny – Kindergarten Virtual Graduation

14. **FINANCE**

Srinivasa Rajagopal, Karen Bruseo, Diane Morris

- a. RESOLVED, that in accordance with N.J.A.C. 17:27-3.2 your Committee of the Whole designates Carolina Rodriguez, School Business Administrator/Board Secretary, **Purchasing Agent as the Public Agency Compliance Officer** for the Mine Hill Township Board of Education. The Public Agency Compliance Officer is the liaison between the Mine Hill Township Board of Education and the State of New Jersey Department of the Treasury Division of Contract Compliance Equal Employment Opportunity in Public Contracts. The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Mine Hill Township Board of Education and the appropriate contract vendors. The major responsibilities of the Public Agency Compliance Officer is to Obtain and keep a current file of the required Affirmative Action Evidence from contracted vendors who do business with the Board; Include the mandatory Affirmative Action language in all advertisements for bids and all solicitation of proposals; and Include the appropriate mandatory Affirmative Action Language in all bid specifications and all Board contracts.

Mrs. Rodriguez will assume the responsibilities at no extra compensation. The effective date of this resolution is from July 1, 2020 through June 30, 2021.

- b. RESOLVED, that the Board of Education **authorize the Business Administrator/ Board Secretary to pay supplementary bill lists and payroll, including all year-end payables;** to proceed with all necessary adjustments and transfers to close the books for the 2019-20 fiscal year, as well as any and all entries and actions for the opening of the 2020-21 fiscal year, including but not limited to the issuance and/or cancellation of purchase orders, transfers, compliance with the Public Contracts Law, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board of Education authorize the Business Administrator/Board Secretary to process and submit the payment of bills and claims between board meetings during the months of July and August 2020; and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- c. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Machado Law Group** for Legal Services for the 2020-2021 school year. To be paid out of account **11.000.230.331.00.400**.

- d. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Schenck, Price, Smith & King** for Legal Services for the 2020-2021 school year at an hourly rate of \$175.00 for Partners and Counsel, \$170.00 Associates. Work done by paralegals and law clerks shall be billed at the hourly rate of \$125.00. To be paid out of account **11.000.230.331.00.400**.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Di Cara Rubino Architects** as Architect of Record for the 2020-2021 school year. To be paid out of account **11.000.230.334.00.400**. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*
- f. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Lerch, Vinci & Higgins, LLP** as Auditor for the 2020-2021 school year at a rate of \$23,500.00. To be paid out of account **11.000.230.332.00.450**.
- g. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves **Strauss-Esmay Associates** Policy Consultant Services for the 2020-2021 school year at a rate of \$4,635.00. To be paid out of account **11.000.230.339.00.450**.
- h. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Physical Therapy Services** with **Elissa Rael** at the rate of **\$75.00 per hour** for the 2020-2021 school year. Comparable Process Procurement Method. Services will be provided for 5.5 hours/week for 36 weeks not to exceed \$14,850.00. To be paid out of account **11.000.216.320.00.109**. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*
- i. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Occupational Therapy Services** with **PG Chambers** at a rate of **\$92.00 per hour** for the 2020-2021 school year. Comparable Process Procurement Method. Services will be provided for 11 hours/week for 36 weeks not to exceed \$36,432.00. To be paid out of account **11.000.216.320.00.109**. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*
- j. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Behaviorist Services** at a BCBA level with **Michelle Lawton** at a rate of **\$125.00 per hour** for the 2020-2021 school year. Services will be provided for 240 hours not to exceed \$30,000.0. Comparable Process Procurement Method. To be paid out of account **11.000.216.320.00.109**. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*
- k. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Behaviorist Services** at a BCABA level with **Colleen Lonergan** at a rate of **\$65.00 per hour** for the 2020-2021 school year. Services will be provided for 144 hours not to exceed \$9,360.00. Comparable Process Procurement Method. To be paid out of account **11.00.216.320.00.109**. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*
- l. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the contract for **Speech Services** with **Jump Ahead Pediatrics, LLC** at the fees listed below. Services will be provided for 23 hours /week for 36 weeks not to exceed \$60,030.00. *(At this time employment and payment are contingent upon the status of school closures, enrollment numbers and state funding).*

Speech Therapy Fellow (CF)	\$62.50/hour
In District Speech Therapy	\$72.50/hour
Out of District Speech Therapy	\$74.50/hour
Home Based	\$81.00/hour
Evaluations	\$150.00/hour

- m. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **appointment of Dr. Brent Forward, MD School Physician**, at a rate of \$3,500.00 annually for the 2020-2021 school year. To be paid out of account **11.000.213.300.00.000**.
- n. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Educational Data Services, Inc.** for the purchase of goods and services for the 2020-2021 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- o. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract **with Hunterdon ESC Cooperative Bid, Inc.** for the purchase of goods and services for the 2020-2021 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- p. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the Cooperative services contract with **Middlesex Regional Educational Services Commission** approved Co-op #65-MCESCCPS for the purchase of goods and services for the 2020-2021 school year with the awarded vendors. (List of awarded vendors available in the Business Office)
- q. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves amending the **Long-Range Facility Plan** for the Mine Hill Township Board of Education, to include the potential projects as listed below in the Facility Assessment Report totaling **\$7,502,600**.

Mine Hill School District Facility Assessment Report - Cost Estimates (Total Construction Cost)					
		Budget Estimate	Project Costs (approx. 35%)	Total Project Cost	Priority
	SITE				
ST-1	West Parking Area	\$ 14,000.00	\$ 5,000.00	\$ 19,000.00	7
ST-2	North Parking Area	\$ 13,500.00	\$ 5,000.00	\$ 18,500.00	8
ST-3	Concrete Walks	\$ 55,000.00	\$ 19,000.00	\$ 74,000.00	2
ST-4	Bituminous Paved Walks	\$ 53,500.00	\$ 19,000.00	\$ 72,500.00	3
ST-5	Kindergarten Playground	\$ 167,500.00	\$ 50,000.00	\$ 217,500.00	1
ST-6	Soft Ball Field	\$ 11,500.00	\$ 4,000.00	\$ 15,500.00	2
ST-7	Outdoor Basket Ball Court	\$ 19,000.00	\$ 6,500.00	\$ 25,500.00	4
ST-8	Perimeter Fencing	\$ 72,500.00	\$ 25,000.00	\$ 97,500.00	7
ST-9	Storage Sheds	\$ -		\$ -	5
	Subtotal - Site			\$ 540,000.00	
	EXTERIOR BUILDING ENCLOSURE				
EX-1	Exterior Brick	\$ 17,000.00	\$ 6,000.00	\$ 23,000.00	7
EX-2	Front Entrance	\$ 10,000.00	\$ 3,500.00	\$ 13,500.00	6
EX-3	Windows	\$ 409,000.00	\$ 143,000.00	\$ 552,000.00	1
EX-3A	Multipurpose Room Windows	\$ 90,000.00	\$ 31,500.00	\$ 121,500.00	1
EX-4	Lintels	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00	7
EX-5	Exterior Doors	\$ 54,000.00	\$ 19,000.00	\$ 73,000.00	1
EX-6	Building Control Joints	\$ 10,000.00	\$ 3,500.00	\$ 13,500.00	2
EX-7	Window Sills	\$ -		\$ -	3
EX-8	Exterior Fascia , Trim, Gutters & Leaders	\$ 20,000.00	\$ 7,000.00	\$ 27,000.00	7
EX-9	Roofs	\$ 684,000.00	\$ 239,500.00	\$ 923,500.00	3
	Subtotal - Exterior			\$ 1,751,000.00	
	INTERIOR				
IN-1	Interior Doors	\$ 313,000.00	\$ 109,500.00	\$ 422,500.00	2
IN-2	Floor Finishes	\$ 189,000.00	\$ 66,000.00	\$ 255,000.00	2
IN-3	Walls (Excluding Classroom Areas)				6
IN-4	Ceilings (Excluding Classroom Areas)	\$ 94,000.00	\$ 33,000.00	\$ 127,000.00	5
IN-5	Classrooms	\$ 662,000.00	\$ 232,000.00	\$ 894,000.00	2
IN-6	Large Toilet Rooms	\$ 480,000.00	\$ 168,000.00	\$ 648,000.00	8
IN-7	Small Toilet Rooms			\$ -	3
IN-8	Multi Purpose Room / Stage	\$ 150,000.00	\$ 52,500.00	\$ 202,500.00	8
IN-9	Kitchen	\$ -		\$ -	0
IN-10	Teacher's Room	\$ -		\$ -	0
IN-11	Nurse Office	\$ 85,000.00	\$ 30,000.00	\$ 115,000.00	0
IN-12	Media Center	\$ -		\$ -	0
IN-13	Music Room	\$ -		\$ -	0
IN-14	Art Room	\$ 3,000.00	\$ 1,000.00	\$ 4,000.00	0
IN-15	Copy Room	\$ 30,000.00	\$ 10,500.00	\$ 40,500.00	9
IN-16	Technology Work Room	\$ 17,000.00	\$ 6,000.00	\$ 23,000.00	10
IN-19	Science Room	\$ -		\$ -	0
IN-20	Technology Room	\$ 17,000.00	\$ 6,000.00	\$ 22,100.00	0
IN-21	Main Office Suite and Entry Vestibule	\$ 87,500.00	\$ 30,500.00	\$ 118,000.00	1
	Subtotal - Interior			\$ 2,871,600.00	
	SUBTOTAL - ARCHITECTURAL			\$ 5,162,600.00	

MINUTE: Regular Meeting – June 1, 2020

"We envision all learners maximizing their potential to be innovators, global thinkers and lifelong learners."

Mine Hill School District Facility Assessment Report - Cost Estimates (Total Construction Cost)					
		Budget Estimate	Project Costs (approx. 35%)	Total Project Cost	Priority
	HVAC				
HVAC-1	Hot Water Boilers/Climate Control - Steam Valves	\$ 55,000.00	\$ 9,000.00	\$ 64,000.00	1
HVAC-1	Hot Water Boilers/Climate Control - BMS Boiler	\$ 65,000.00	\$ 16,500.00	\$ 81,500.00	1
HVAC-2	Air Handlers	\$ 750,000.00	\$ 262,500.00	\$ 1,012,500.00	2
HVAC-3	Typical Clas Room HVAC	\$ 170,000.00	\$ 51,000.00	\$ 221,000.00	2
	Subtotal - HVAC			\$ 1,379,000.00	
	ELECTRICAL				
E-1	Electrical Service	\$ -	\$ -	\$ -	
E-2	Electrical Distribution	\$ 300,000.00	\$ 105,000.00	\$ 405,000.00	5
E-3	Emergency Generator	\$ 375,000.00	\$ 131,000.00	\$ 506,000.00	6
E-4	Classroom Lighting	\$ -	\$ -	\$ -	
E-5	Corridor, Media Center,& Computer Rm. Lighgting	\$ -	\$ -	\$ -	
E-6	Multipurpose Rm Lighting	\$ -	\$ -	\$ -	
E-7	Lighting Controls	\$ -	\$ -	\$ -	
E-8	Exterior Lighting	\$ -	\$ -	\$ -	
E-9	Fire Alarm	\$ -	\$ -	\$ -	
E-10	Intercom System, Stage Sound System	\$ 35,000.00	\$ 12,000.00	\$ 47,000.00	4
E-11	Security/ cctv/ Lockdown System	\$ -			
	Subtotal - Electrical			\$ 958,000.00	
	PLUMBING				
PL-1	Domestic Hot Water	\$ 2,000.00	\$ 1,000.00	\$ 3,000.00	7
PL-2	Typical Lavatories	\$ -	\$ -	\$ -	
PL-3	Kitchen Equipment/Plumbing	\$ -	\$ -	\$ -	
	Subtotal - Plumbing			\$ 3,000.00	
	SUBTOTAL - HVAC, ELECTRICAL, AND PLUMBING			\$ 2,340,000.00	

- r. WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or deposit into certain **reserve accounts** at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Mine Hill Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end up to the allowable total local share of projects in the District's LRFP, and

WHEREAS, the Mine Hill Township Board of Education has determined that funds transferred to the Capital Reserve account should not exceed the LRFP amount of **\$7,502,600;**

NOW THEREFORE BE IT RESOLVED by the Mine Hill Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

- s. RESOLVED, that the Superintendent of Schools with the recommendation of the Business Administrator approves the Mine Hill Board of Education **Purchasing Manual** for the 2020-2021 school year. (Available for review in the Business Office)
- t. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the agreement with **Behavioral Health Services Agreement with Prime Healthcare Services - Saint Clare's, LLC** for the period of September 1, 2020 through August 31, 2021;

WHEREAS, Saint Clare's is a hospital system with acute care hospitals locate in Denville and Dover, a psychiatric hospital located in Boonton, and various outpatient services and clinics;

WHEREAS, Mine Hill Township School District has a need for certain medical services to be provided to its students;

WHEREAS, Saint Clare's desires to provide certain healthcare services to the Mine Hill Township School District at specific rates and;

WHEREAS, the Mine Hill Township School District desires to contract with Saint Clare's to provide such healthcare services. (Terms of agreement filed in the business office).

- u. Resolved that pursuant to PL 2015, Chapter 47 the Mine Hill Township Board of Education intends to **renew, award, or permit to expire the following contracts previously awarded by the board of education for the 2020-2021 school year**. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et.seq.

A. C. DAUGHTRY, INC.	LAKELAND ANDOVER SCHOOL
A.N.A. PAINTING CORP.	LAKE SHORE EQUIPMENT COMPANY
ABLE SECURITY INC.	LEARNING A-Z
ABRAMS AND COMPANY PUBLISHERS, INC.	LEARNING ALLY, INC
ACCELERATIONS EDUCATIONAL SOFTWARE	NO TEARS LEARNING INC.
ACCUSCAN	LERCH, VINCI & HIGGINS, LLP
ADLER ALUMINUM & GLASS COMPANY	LINCOLN FINIANCIAL 403B
AFLAC - AFT TX DIS	MACHADO LAW GROUP
AFLAC - PRE-TAX	MANDARIN NEW JERSEY
AFTON PUBLISHING LLC	MARSHALL MEMO
SYNCHRONY BANK	MASCHIO'S FOOD SERVICES, INC.
AMERICAN TUTOR, INC.	MCASBO
AMY RUBIN	GEORGIA HOLDINGS INC
ANDRADE, GABRIELA	PERFORMANCE HEALTH SUPPLY, INC.
APPLE INC	METCO SUPPLY INC.
ARTHUR J. GALLAGHER RISK MANAGEMENT SERV	MGL FORMS-SYSTEMS, LLC
ASBURY PARK	MICHELLE R. LAWTON
ASSOC FOR SUPERVISION & CURRICULUM & DEV	MINE HILL ED. FOUNDATION
ASPIRE PAYROLL, LLC	MINE HILL PAYROLL
ATLANTIC TOMORROWS OFFICE TECHNOLOGY	MINE HILL TOWNSHIP
ATRA JANITORIAL SUPPLY CO.	MINE HILL TWP BOE
AURIEMMA, KEVIN N	MINE HILL TWP BOE MILK A
AXA EQUITABLE 403B	MINE HILL WATER DEPT
B & H SECURITIES, INC.	MONTCLAIR STATE UNIVERSITY
B & H FOTO & ELECTRONICS CORP.	MONTGOMERY ACADEMY
BCA BURNS-COPE ASSOCIATES, INC.	THE ARTS COUNCIL OF THE MORRIS AREA
BERIT GORDON	MORRIS COUNTY VOCATIONAL

BLICK ART MATERIALS, LLC	MORRIS ESSEX INSURANCE G
BLUE DIAMOND DISPOSAL	MORRIS HILLS REGIONAL
BOOK SOURCE	MORRIS PLAINS BOARD OF EDUCATION
BOOKPAL LLC	MORRIS SCHOOL DISTRICT
BORGATA HOTEL	MORRIS UNION JOINTURE CO
BRAINPOP LLC	MOUNT OLIVE BOARD OF EDUCATION
BREAKOUT, INC.	MUSIC IS ELEMENTARY INC.
CABLEVISION SYSTEMS COPORATION	MYSTERY SCIENCE INC
CAMCOR, INC.	N2Y LLC
CANDORIS TECHNOLOGIES, LLC	PRESIDENT'S EDUCATION AWARD
CAROLINA BIOLOGICAL SUPPLY COMPANY	THE ARISTOTLE CORPORATION
EAST MOUNTAIN SCHOOL AT CARRIER CLINIC	NATIONAL ART & SCHOOL SUPPLIES
CASCADE SCHOOL SUPPLIES	KDDS III, INC.
CASTILLO, MEGAN	NEW ERA TECHNOLOGY
DIVERSE NETWORK ASSOC. INC.	NJADP
CDW, LLC	NEW JERSEY DRAPERY SERVICES
CENTER FOR CHILDRENS BEHAVIORAL HEALTH	NJCGTP
CENTER ON TEACHING AND LEARNING	NJ EDGE NET INC
CHILDCRAFT SCHOOL SPECIA	NJ NATURAL GAS CO
CITY FIRE EQUIPMENT COMPANY CO, INC.	NJ STATE - 927
CLEAN VAPOR LLC	NJAGC
COLLEN LONERGAN	NJAHPERD
DAILY RECORD-SUBSCRIPTIONS	NJ ASSOC OF SCHOOL ADMINISTRATORS
DCRP PENSION	NJASBO
DELL COMPUTER CORP.	NJEA DUES
DELL FINANCIAL SERVICES LLC	NJECC INC.
DEMCO, INC.	NJPSA
DICARA RUBINO, ARCHITECTS, P.C.	NJSBA
DISCOUNT SCHOOL SUPPLY	NJSCHOOLJOBS.COM
DK ELECTRICAL LLC	NJ STATE SCHOOL NURSES ASSOCIATION
DONNELLY INDUSTRIES INC.	NORTHEAST COMMUNICATIONS, INC.
DOVER BOARD OF EDUCATION	NORTHERN SPEECH SERVICES INC
DR J. BRENT FORWARD. M.D., F.A.C.P.	ONCOURSE SYSTEMS FOR EDUCATION, LLC
DRILL CONSTRUCTION CO, INC.	ONSCENE TECHNOLOGIES, INC.
EACM CORP.	OSTER & SONS INC
ERIC ARMIN INC.	P.G. CHAMBERS SCHOOL
EAST HANOVER BOE	PA TAX
EBSCO INDUSTRIES, INC.	PSYCHOLOGICAL ASSESSMENT RESOURCES INC
EDUCATIONAL DATA SERVICE	PARCO SCIENTRIFIC, CO
SCHOOL SPECIALTY, INC.	PASSON'S SPORTS & US GAMES, BSN
EI US LLC	PATEL, MANISHA (RASHI)
ELISSA RAE, PT, MS	PAYROLL
ENCYCLOPAEDIA BRITANNICA, INC.	PAYSCHOOLS
ENVIROCON LLC	PEARSON - CURRICULUM CUSTOMER SERVICE
ENVIRONMENT FIRST PRINTING, LLC	NCS PEARSON, INC
ESC OF MORRIS COUNTY	PERS - NJ DIVISION OF PEN & BENEFITS
FAMILY LEAVE INSURANCE	PERS PENSION
FEA	PITSCO, INC.
DONNELLY INDUSTRIES INC.	PLANK ROAD PUBLISHING
DOVER BOARD OF EDUCATION	PLATT PSYCHIATRIC ASSOCIATES, LLC
DR J. BRENT FORWARD. M.D., F.A.C.P.	SCHOOL SPECIALTY, INC
DRILL CONSTRUCTION CO, INC.	PRO-ED
EACM CORP.	PRUDENTIAL INS (WA/PR)
ERIC ARMIN INC.	PTCFast.COM
EAST HANOVER BOE	PUBLIC INFORMATION RESOURCES, INC.
EBSCO INDUSTRIES, INC.	RANDOLPH REPORTER
EDUCATIONAL DATA SERVICE	RANDOLPH TOWNSHIP PUBLIC SCHOOLS
SCHOOL SPECIALTY, INC.	RAPID RECOVERY SERVICES, LLC
EI US LLC	REALLY GOOD STUFF, LLC
ELISSA RAE, PT, MS	RENAISSANCE LEARNING INC
ENCYCLOPAEDIA BRITANNICA, INC.	RESOURCES FOR EDUCATORS
ENVIROCON LLC	RHYTHM BAND INSTRUMENTS, LLC
ENVIRONMENT FIRST PRINTING, LLC	RICOH USA, INC
ESC OF MORRIS COUNTY	NAPA AUTO PARTS
FAMILY LEAVE INSURANCE	ROCKAWAY BORO BOARD OF EDUCATION
FEA	ROXBURY TWP BD OF ED
DONNELLY INDUSTRIES INC.	RUBBERECYCLE

DOVER BOARD OF EDUCATION	RUTGERS, THE STATE UNIVERSITY OF NJ
DR J. BRENT FORWARD. M.D., F.A.C.P.	SAGEDAY EDUCATIONAL ENT. INC.
DRILL CONSTRUCTION CO, INC.	SAINT CLARE'S - PRIME HEALTHCARE SERVICE
EACM CORP.	SAINT CLARE'S TRAINING CENTER
ERIC ARMIN INC.	SCHENCK, PRICE, SMITH & KING, LLP
EAST HANOVER BOE	SCHOLASTIC, INC.
EBSCO INDUSTRIES, INC.	SCHOOL ALLIANCE INS FUND
EDUCATIONAL DATA SERVICE	SCHOOL DISTRICT OF THE CHATHAMS
SCHOOL SPECIALTY, INC.	SCHOOL HEALTH SUPPLY CO.
EI US LLC	SCHOOL SPECIALTY, INC.
ELISSA RAE, PT, MS	SCHOOL SPECIALTY EDUCATION ESSENTIALS
ENCYCLOPAEDIA BRITANNICA, INC.	SHEPARD PREPARATORY HIGH SCHOOL, INC
ENVIROCON LLC	SHEPARD SCHOOL, INC.
ENVIRONMENT FIRST PRINTING, LLC	SHI
ESC OF MORRIS COUNTY	SIGNAL CONTROL PRODUCTS, INC
FAMILY LEAVE INSURANCE	SK OFFICE SUPPLY, INC.
FEA	SOCIAL SECURITY (FICA & MEDI)
FEDERAL TAX 941	SOUTH JERSEY ENERGY COMPANY
FIREFIGHTER ONE LLC	SPECTRUM 360
FISHER SCIENTIFIC COMPANY, LLC	SPOHRER AIR COMPRESSOR
FLEISCHMAN, KAMI (DELANEY)	SPORTIME/SCHOOL SPECIALTY
FLENJ	STAPLES BUSINESS ADVANTAGE
GRANT BENEFITS SOLUTIONSLLC	STAPLES CONTRACT & COMMERCIAL INC
GRANT BENEFITS SOLUTIONS	STATE OF NEW JERSEY
FLINN SCIENTIFIC INC	STRAUSS ESMAY ASSOCIATES, LLP
FOLLETT SCHOOL SOLUTIONS INC	STRONGHOLD MUSIC
FRANCOTYP-POSTALLA, INC	STUDIES WEEKLY
SCHOOL SPECIALTY INC, DELTA ED DBA FREY	SUCCESS ADVERTISING INC.
FRONTLINE TECHNOLOGIES GROUP LLC	SUI
FRONTROW/CALYPSO, LLC	SUMDOG, INC.
GANN LAW BOOKS	SUNLIGHT GENERAL CAPITAL, LLC
GENERAL AIRE SYSTEMS, INC.	SUPER DUPER PUBLICATIONS
ACCO BRANDS CORPORATION	SUSSEX COUNTY REGIONAL COOPERATIVE
GROTH MUSIC	SYSTEMS 3000 INC.
HAND2MIND INC	TAYLOR & FRANCIS GROUP, LLC
HEALTH BENEFITS (SEC 125 & HBCONT)	FISH NET, INC
HEINEMANN / GREENWOOD PUBLISHING GROUP	THE ARC OF NEW JERSEY
HENRY SCHEIN INC	THE ART OF SOUND, LLC
HERTZ FURNITURE SYSTEMS LLC	THE COLLEGE OF NEW JERSEY
HILLMAR, LLC	THE COSTUMER
HOME DEPOT COMMERCIAL ACCOUNT	THE LIBRARY STORE, INC
HORIZON BLUE CROSS BLUE	TMI EDUCATION
HOUGHTON MIFFLIN HARCOURT	THE WESTIN COPLEY PLACE, BOSTON
HOWARD INDUSTRIES, INC	THE WINDSOR SCHOOL, INC
BAUDVILLE, INC	TJ'S SPORTWIDE TROPHY & AWARDS, INC.
PARTNERSHIPS IN EDUCATION, INC.	TPAF PENSION
INDUSTRIAL APPRAISAL COMPANY	TREASURER - STATE OF NJ
FACTS ON FILE, INC.	TREASURER, ST OF NJ
INNOVATIVE DESIGNS FOR EDUCATION	TRIARCO ARTS & CRAFTS LLC
IPPOLITO, BETTY	TROPICANA CASINO AND RESORT
IXL LEARNING, INC.	TROXELL COMMUNICATIONS, INC
J W PEPPER & SON INC	UPS
J AND B OCCUPATIONAL THERAPY, LLC	URGENT CARE MEDICAL CTR
JAY-HILL CORP.	VERIZON
JERSEY CENTRAL POWER & LIGHT COMPANY	VERIZON WIRELESS - CELLCO PARTNERSHIP
JEFFREY A. OSTER	VIKING PEST CONTROL
JERSEY MAIL SYSTEM	VISIONS FEDERAL CREDIT UNION
JERSEY STATE ENERGY CONTROLS, INC.	W.B. MASON CO., INC.
JMTK LLC	WALMART
JOE VALENTE PLUMBING HEATING & CO., INC.	WEBSTER BANK
JOHN SHAVER INSTRUMENTATION	WEST MUSIC COMPANY
KAPLAN EARLY LEARNING COMPANY	WHARTON BOROUGH BOARD OF
KEEPING IT COMFORTABLE LLC	WILSON LANGUAGE TRAINING CORPORATION
KEYBOARD CONSULTANTS, INC	XTEL COMMUNICATIONS, INC.
KIDBLOG, INC.	KURTZ BROS.

- v. WHEREAS, **Thassian Mechanical Contracting, Inc. has submitted a change order No. GC-02** to install isolation valves to existing piping located in the boiler room in the amount \$3,910.00 with an allowance of \$12,430.30 leaving a remaining allowance of \$8,520.30;

WHEREAS, Di Cara Rubino Architects has reviewed the change order and recommends approval;

NOW, THREFORE BE IT RESOLVED, that the Mine Hill Board of Education approves change order No. GC-02.

- w. WHEREAS, **Thassian Mechanical Contracting, Inc. has submitted a change order No. GC-03** to remove and replace unit ventilator in the Music Room in the amount of \$60,264.60, with an allowance of \$8,520.30 adding \$51,744.30 bringing the total contract amount to \$460,744.30;

WHEREAS, Di Cara Rubino Architects has reviewed the change order and recommends approval;

NOW, THREFORE BE IT RESOLVED, that the Mine Hill Board of Education approves change order No. GC-03.

Motion of: Karen Bruseo Seconded by: Srinivasa Rajagopal

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes

15. INSTRUCTION & CURRICULUM

Committee of a whole

16. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED, that the Board of Education **authorizes the Superintendent to hire new personnel between board meetings during the months of July and August 2020;** and

BE IT FURTHER RESOLVED, that all of these actions shall be presented to the Board of Education at its next meeting for final approval.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Principal Employment Contract** for **Adam Zygmunt** for the **2020-2021 school year.** (Available for review in the business office).
- c. RESOLVED, the Board of Education accepts the recommendation of the Superintendent and approves **Zorina Munson to work up to 50 hours**, as needed for IEP meetings and CST office administration from July 1, 2020 through August 31, 2020.

- d. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of non-tenured certificated staff for the 2020-2021 school year** as follows:

Non-Tenured Staff	Tenured Date	Certification
Claire Friedland	8-30-2022	Teacher of Preschool Through Grade 3
Jessica Gutwein	9-2-2020	Elementary School Teacher in Grades K-6
Amanda Mrasz	8-30-2022	Elementary School Teacher in Grades K-6, Teacher of Students w/Disabilities
Cortney Smith	9-2-2020	Teacher of Art

- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **renewal of Support Staff for the 2020-2021 school year** as follows:

Staff Member	Position
Kelsey Alpaugh	Paraprofessional Aide
Mike Cannon	Paraprofessional Aide
Jodianne Cullen	Paraprofessional Aide
Tara Downey	Paraprofessional Aide
Lisa Lardieri	Paraprofessional Aide
Rhett Munson	Paraprofessional Aide
Kathleen Mury	Paraprofessional Aide
Lisa Van Ness	Paraprofessional Aide
Linda Beatty	Cafeteria Aide
Patricia Carter	Cafeteria Aide
Angelina Catalan	Cafeteria Aide
Linda Slahor	Cafeteria Aide

- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2020 Virtual Extended School Year certified staff**, Monday through Thursday, June 22, 2020 thru July 16, 2020 for up to four (4) hours per day, as follows:

Employee	Position	Compensation
Margaret Nunnermacker	Teacher	\$37.00/hour

- g. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **2020 Virtual Extended School Year aides** from June 22, 2020 thru July 16, 2020, Monday through Thursday, three and one half (3.5) hours per day, as follows:

Employee	Position	Compensation
Jodi Cullen	Aide	\$22.29/hour

Motion of: Jennifer Waters Seconded by: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes

17. POLICY, OPERATIONS & PUBLIC RELATIONS

Committee of a whole

- a. WHEREAS, the Superintendent recommends the approval of **summer hours** for twelve month administrative and secretarial staff beginning June 22, 2020 and ending August 28, 2020.

RESOLVED, that the summer hours will be Monday through Thursday, 8 a.m. to 4 p.m. including a working lunch and elimination of the 15-minute a.m. and p.m. break for the secretaries, the building will be closed on Fridays.

- b. WHEREAS, in following the mandate of the governor's statewide order, all New Jersey schools were closed for face-to-face instruction for the remainder of the 2019-2020 academic school year to reduce the spread of the continuing pandemic, COVID-19; and

WHEREAS, traditional promotion ceremonies for the **Class of 2020** are being prevented due to COVID-19;

WHEREAS, Canfield Avenue School will have a virtual ceremony for the class of 2020 streamed on June 19, 2020 ;

NOW, THEREFORE, BE IT RESOLVED, that the Mine Hill Township Board of Education officially recognizes the class of 2020 virtual promotion ceremony; and be it

FURTHER RESOLVED, that the Mine Hill Township Board of Education encourages all school staff and the community to support the 2020 virtual ceremony.

Motion of: Katie Bartnick Seconded by: Srinivasa Rajagopal

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes

18. BUILDING & GROUNDS

Jennifer Waters, Srinivasa Rajagopal, Pete Bruseo

- a. RESOLVED, that the Mine Hill Township Board of Education approves that there will be no anticipated changes to the **facility use for the school year 2020-2021**.
- b. WHEREAS, the Mine Hill Board of Education needs to approve the submission of the **Lead Testing Program Statement of Assurance**, and
1. WHEREAS, the school district, charter school, renaissance school, jointure commission, educational services commission, approved private school for students with disabilities acting under contract to provide educational services on behalf of New Jersey public school districts, state-funded early childcare facilities pursuant to *N.J.A.C. 6A:13A*, and receiving schools as defined by *N.J.A.C. 6A:14-7.1(a)* (hereinafter collectively referred to as "District"), has reviewed the amendments to *N.J.A.C. 6A:26* requiring immediate testing for lead in drinking water and provides assurance that the development and implementation of a testing program has been completed in accordance with the technical guidelines established by the NJ Department of Environmental Protection as evidenced by our completion of the attached Program Checklist, that all notifications of test results were provided consistent with this subchapter, and that alternate drinking water continues to be made available to all students and staff.
 2. The District will continue to fully implement the *N.J.A.C. 6A:26-12.4* regulations.
 3. The District will maintain compliance with all applicable laws, codes, and regulations governing the provision of potable drinking water and testing of drinking water for lead including, but not limited to: *N.J.A.C. 6A:26-12.4*; *the Safe Drinking Water Act*; *N.J.S.A. 58:12A-1 et.seq.* and the rules promulgated pursuant thereto; *N.J.A.C. 7:10* and *N.J.A.C. 6A:26-6*, Planning and Construction Standards for School Facilities.

Motion of: Peter Bruseo Seconded by: Srinivasa Rajagopal

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MINUTE: Regular Meeting – June 1, 2020

"We envision all learners maximizing their potential to be innovators, global thinkers and lifelong learners."

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes

19. Presidents Report – N/A

20. Dover Report – N/A *Katie Bartnick, Diane Morris, Karen Bruseo*

21. MHEF Report *Katie Bartnick, Jennifer Waters*

- Mine Hill Education Foundation giving out scholarships this year, 12-13 kids submitting; Canfield Kids open for the summer.

22. Liaison to the Mine Hill Township Report - N/A *Karen Bruseo, Jennifer Waters*

23. Community Committee Report – N/A *Katie Bartnick, Karen Bruseo, Diane Morris*

24. Old Business – N/A

25. New Business – N/A

26. Public Discussion

- Cindy Pyrzynski – Mine Hill Teachers Association providing 10 scholarships.

27. Executive Session – N/A

28. Return to Public Session – N/A

29. Adjournment

On the motion of Karen Bruseo seconded by Katie Bartnick, the board adjourns the meeting at 7:57 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
6-0	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez

Business Administrator/Board Secretary